



Hysbysiad o Gyfarfod

Fe'ch gwahoddir i gyfarfod

Bwrdd Gwasanaethau Cyhoeddus Abertawe

Lleoliad: O bell drwy Microsoft Teams

Dyddiad: Dydd Iau, 8 Chwefror 2024

Amser: 3.00 pm

Cadeirydd: Cynghorydd Andrea Lewis

Gwyllo ar-lein: <http://tiny.cc/PSB8Fb>

Agenda

Rhif y Dudalen.

Materion Rhagarweiniol:

1 Ymddiheuriadau am absenoldeb.

2 Datgeliadau o fuddiannau personol a rhagfarnol.
www.abertawe.gov.uk/DatgeluCysylltiadau

3 Cofnodion. **2 - 3**
Cymeradwyo a llofnodi, fel cofnod cywir, gofnodion y cyfarfod blaenorol.

4 Cwestiynau gan y cyhoedd.
Gellir cyflwyno cwestiynau'n ysgrifenedig i'r Gwasanaethau Democratiaid Democratiaeth@abertawe.gov.uk hyd at ganol dydd y diwrnod cyn y cyfarfod. Bydd cwestiynau ysgrifenedig yn cael eu blaenoriaethu. Gall y cyhoedd ddod a gofyn cwestiynau'n uniongyrchol os bydd amser. Rhaid i gwestiynau fod yn berthnasol i'r eitemau ar ran agored yr agenda ac ymdrinnir â nhw o fewn cyfnod o 10 munud.

Eitemau i'w Trafod/Penderfynu/Cymeradwyo:

- 5 Diweddariad ar gynllun Gweithredu BGC Ch3 2023/24 Adroddiad Monitro Perfformiad Chwarterol y BGC.** **4 - 13**
- Trawsnewid gwasanaethau'r blynyddoedd cynnar ar draws Abertawe**
(Karen Stapleton, Bwrdd Iechyd Prifysgol Bae Abertawe)
 - Adeiladu ar Abertawe fel Dinas Hawliau Dynol**
(Adele Dunstan/Ness Young, Cyngor Abertawe)

- **Gweithio tuag at darged sero-net ac adferiad natur Abertawe**
(Hywel Manley, Cyfoeth Naturiol Cymru)
- **Gwneud Abertawe'n fwy diogel, yn fwy cydlynol ac yn ffyniannus**
(Roger Thomas, Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru)
- **Datblygu cynnig diwylliannol integredig Abertawe**
(Mark Wade, Cyngor Abertawe)
- **Dylanwadu ar drefniadau llywodraethu eraill ar draws rhanbarth Bae Abertawe, a chysylltu â hwy**
(Ness Young/Richard Rowlands, Cyngor Abertawe)
- **Gwella ansawdd a hygyrchedd data ar draws rhanbarth Bae Abertawe**
(Ness Young/Richard Rowlands, Cyngor Abertawe)
- **Datblygu trefniadau rheoli perfformiad BGC Abertawe**
(Ness Young/Richard Rowlands, Cyngor Abertawe)

6 Rhaglen Llunio Lleoedd yng Nghymru. (Llafar)
Jennifer Davies, Iechyd Cyhoeddus Cymru

Er gwybodaeth:

7 Llythyr oddi wrth Bwyllgor y Rhaglen Graffu.

14 - 17

8 Rhaglen Waith y Dyfodol:

- Adroddiad Blynyddol y Bwrdd
- Cynllunio Ardal Diweddariad ar glystyrau Meddygon Teulu

Cyfarfod nesaf: Dydd Iau, 25 Ebrill 2024 am 3.00 pm



Huw Evans
Pennaeth y Gwasanaethau Democraidd
Dydd Gwener, 2 Chwefror 2024

Cyswllt: Gwasanaethau Democraidd - 636923

Agenda Annex

Swansea Public Services Board – Membership

Statutory Members (Joint Committee and Partnership Forum)

| |
|---|
| Keith Lloyd - <i>Swansea Bay University Health Board</i> |
| Councillor Rob Stewart – <i>Leader - Swansea Council</i> |
| Councillor Gwynfor Thomas - <i>Mid & West Wales Fire Authority</i> |
| Huwel Manley - <i>Head of Operations South West Wales – Natural Resources Wales</i> |
| Martin Nicholls – <i>Chief Executive - Swansea Council</i> |

Designated Representatives:

| |
|--|
| Nerissa Vaughan - <i>Interim Executive Director of Planning & Strategy – Swansea Bay University Health Board</i> |
| Karen Stapleton - <i>Deputy Executive Director of Planning & Strategy – Swansea Bay University Health Board</i> |
| Keith Reid - <i>Executive Director - Public Health, Swansea Bay University Health Board</i> |
| Ness Young - <i>Interim Director of Corporate Services - Swansea Council</i> |
| Andrea Lewis - <i>Cabinet Member for Service Transformation - Swansea Council</i> |
| Roger Thomas - <i>Chief Fire Officer - Mid & West Wales Fire & Rescue Service</i> |

Invited Participants (Joint Committee and Partnership Forum)

| |
|--|
| Hannah Wharf – <i>Welsh Government</i> |
| Chris Truscott - <i>Chief Superintendent - South Wales Police</i> |
| Amanda Carr - <i>Swansea Council for Voluntary Service</i> |
| Alun Michael - <i>Police and Crime Commissioner</i> |
| Mark Brace - <i>Assistant Commissioner - South Wales Police and Crime Commissioners Office</i> |
| Mark Wade - <i>Health & Housing</i> |
| Deanne Martin – <i>HM Prison & Probation Service</i> |

Invited Participants (Partnership Forum)

| |
|--|
| Louise Gibbard - <i>Cabinet Member for Care Services - Swansea Council</i> |
| Hayley Gwilliam – <i>Cabinet Member for Community (Support) - Swansea Council</i> |
| David Hopkins - <i>Cabinet Member for Corporate Services & Performance - Swansea Council</i> |
| Erika Kirchner – <i>Councillor - Swansea Council</i> |
| Alyson Pugh - <i>Cabinet Member for Well-being - Swansea Council</i> |
| Robert Smith - <i>Cabinet Member for Education & Learning - Swansea Council</i> |
| Andrew Stevens - <i>Cabinet Member for Environment & Infrastructure</i> |
| Hilary Dover - <i>Planning Group</i> |
| Vacancy - <i>Swansea University</i> |
| Anna Jones - <i>University of Wales Trinity Saint David</i> |
| Sarah King - <i>Gower College Swansea (Director of HR)</i> |
| Jayne Brewer - <i>Gower College Swansea (Head of Employer Development)</i> |
| Matthew Bennett - <i>Job Centre Plus</i> |
| Hywel Evans - <i>Regional Business Forum</i> |
| Keith Baker - <i>Swansea Economic Regeneration Partnership</i> |
| Philip McDonnell - <i>Swansea Environmental Forum</i> |
| Mike Phillips - <i>Research Group</i> |
| Steve Davies - <i>Mid & West Wales Fire & Rescue Service</i> |
| To be confirmed - <i>DVLA</i> |
| To be confirmed - <i>Swansea Learning Partnership</i> |

Agenda Item 3



Minutes of the **Swansea Public Services Board**

Remotely via Microsoft Teams

Thursday, 12 October 2023 at 3.00 pm

Present: Councillor A S Lewis (Chair) Presided

Leanne Ahern, Swansea Council
Adele Dunstan, Swansea Council
Richard Felton, Mid & West Wales Fire Authority
Daniel Jones, Police & Crime Commissioners Office
Steve King, Swansea Council
Gary Mahoney, Swansea Council
Huwel Manley, Natural Resources Wales
Deanne Martin, HM Prison & Probation Service
Tracey McNulty, Swansea Council
Jeremy Parkhouse, Swansea Council
Keith Reid, Public Health, Swansea Bay University Health Board
Amy Richmond-Jones, Mid & West Wales Fire & Rescue Service
Jane Richmond, Swansea Council
Richard Rowlands, Swansea Council
Karen Stapleton, Swansea Bay University Health Board
Gwynfor Thomas, Mid & West Wales Fire & Rescue Authority
Chris Truscott, South Wales Police
Mark Wade, Health & Housing Group
Emma Woollett, Swansea Bay University Health Board
Ness Young, Swansea Council

Apologies for Absence

Amanda Carr, Swansea Council for Voluntary Service
Professor Chris Jones, Welsh Government
Keith Lloyd, Swansea Bay University Health Board
Martin Nicholls, Swansea Council
Rob Stewart, Swansea Council
Roger Thomas, Mid & West Wales Fire & Rescue Service
Nerissa Vaughan, Swansea Bay University Health Board

9 Disclosures of Personal & Prejudicial Interest.

There were no declarations of interest.

10 Minutes.

Resolved that the Minutes of the Swansea Public Services Board Joint Committee held on 13 July 2023 be approved as a correct record.

11 Terms of Reference.

Ness Young, Director of Corporate Services, Swansea Council presented for approval the updated Swansea Public Services Board Terms of Reference.

The Board were requested to review the amendments made and accept all the said changes that were outlined in the previous meeting held on 13 July 2023.

Resolved that the update Terms of Reference be approved.

12 Public Question Time.

There were no public questions.

13 Updates on the 8 Steps in the PSB's 2023-24 Action Plan.

An update was provided on the development of the 2023-24 action plan and progress on the steps to date.

It was outlined that since the last Board meeting held on 13 July 2023, the steps within the action plan had been progressed. The Strategic Leads report at Appendix A explained the progress on their steps.

It was added that the item would be presented as a standard item to each formal Board meeting.

A proposed timetable and process for developing actions for 2024-25 and beyond would be presented to the PSB at the final 2023-24 PSB meeting.

Resolved that:

- 1) The progress made in quarter 2 of 2023-24 be noted.
- 2) An update report on the action plan and its progress be included as a standing item at future Public Service Board meetings.

14 Walking In Our Shoes Event on 17th October 2023.

Richard Felton, Mid and West Wales Fire Authority (MWWFA) provided a verbal update regarding the 'Walking in Our Shoes' event scheduled for 17 October 2023 at the MWWFA Earlswood Training Facility at Jersey Marine.

15 Future Work Programme:

The future work programme was noted.

The meeting ended at 4.25 pm

Chair

Agenda Item 5



Swansea Public Services Board – 8 February 2024

Update on PSB Action Plan Q3 2023/24 PSB Quarterly Performance Monitoring Report

| | |
|---------------------------|---|
| Purpose: | To report progress meeting the actions and associated milestones contained within the PSB Well-being Plan Action Plan for 2023/24 as at quarter 3 2023/24. |
| Recommendation(s): | It is recommended that: 1) The Board notes the progress made in quarter 3 of 2023-24 and agrees to receive an update report on the action plan and its progress as a standing item at future PSB meetings. |
| Report Author: | Ness Young |

1. Introduction

- 1.1 The quarterly performance monitoring report (see appendix A) sets out progress meeting the actions and associated milestones contained within the PSB Well-being Plan Action Plan as at Q3.
- 1.2 At the end of the third quarter, 12 of the actions are rated Green, 3 are Amber and 1 is rated Red. Details are set out in Appendix A.
- 1.3 Progress meeting green rated actions include:
 - securing funding to commission an independent consultant to develop a climate adaptation and mitigation strategy for Swansea and agreed a brief and approach to commissioning the consultant;
 - making progress establishing a Swansea Creative Network to support and help sustain the cultural and creative ecology and economy.
 - continuing engagement with partners to map the Swansea Bay partnership landscape;
 - further progress researching and mapping population indicators against the PSB Well-being Objectives.
- 1.4 The red rated action concerns the feasibility of developing a digital data portal with the RPB. No detailed proposal has been developed. However, regional partners are exploring possible options, including Data Cymru's proposals (autumn 2023) for a PSB Data Portal, and how it might be

localised. Data Cymru have been invited to discuss further at the next partner group meeting on 29 February.

- 1.5 The Strategic Leads are currently developing actions for 2024-25; the Leads will provide a verbal update on progress at this meeting. Once finalised and agreed, these actions will be reported formally at the next scheduled meeting.

Background Papers: None

Appendices: Appendix A - Q3 2023/24 PSB Quarterly Performance Monitoring Report and supporting papers

Well-being Plan - Step 1 - To support the transformation of Early Year Services in Swansea to provide better support for children to have the best start in life.

Quarter: 2 2023/24

| Overall RAG status | | | | Comment |
|--------------------|----|----|----|--|
| Q1 | Q2 | Q3 | Q4 | The two milestones that are amber reflect that |

Strategic Lead: Karen Stapleton
Name: Karen Stapleton
Organisation: SBUHB
Email Address: karen.stapleton@wales.nhs.uk

Operational Lead: Alison Williams/Gary Mahoney
Name: Alison Williams/Gary Mahoney
Organisation: Swansea Council
Email Address: alison.williams@swansea.gov.uk/

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG |
|--|--|--|-------------------------------|---|---|---|-------|
| Identify a lead sponsor for the integration toolkit, the Early Years Maternity Maturity Matrix (EYMMM) | Sponsor identified and attending PSB to ensure the work is highlighted and driven | | Apr-23 | KS/AW/GM | Sponsor identified with improved strategic leadership | The Health Board is now the agency assigned to lead Early Years strategically on behalf of the PSB. The Early Years Integrated Board is now co-chaired by SBU Health Board and SBUHB Public Health. | Green |
| Integrate the work of the Early Years Steering Group with the PSB wellbeing objectives from Swansea & NPT | Co-ordinated Strategic approach that supports outcomes from Early Years Integration Transformation (EYIT), PSB Wellbeing Objective, and recommendations from the Early Years Maturity Matrix, and other strategic plans. | Review and update terms of reference and formalise governance arrangements. | Sep-23 | Early Years Integrated Board | Amended Terms of Reference for the group to ensure clarity and improve governance and reporting arrangements. | The terms of reference for the Early Years Integrated Board have been updated, however discussions are ongoing with the senior leadership team in terms of membership. There is also a need to consider the governance to ensure good alignment with the RPB and all agencies. | Green |
| Develop a framework with performance measures. Page 6 | Agencies working towards agreed performance measures | Impact assessment for Pathfinder Projects and a review of the performance & quality measures outlined for early years. | Mar-24 | Early Years Integrated Board | Framework developed, in place and used by all partners | Performance measures for Pathfinder pilots are being examined to ensure that the lessons learnt from the testing is measurable. Flying Start measures for SLT, HV & Parenting are also being examined to ensure that work is reported and impact assessed. Work has begun to understand the various EY reports with a view to understanding how to align them and support the development of an EY Strategy. | Amber |
| Develop a Swansea Bay Early Years and Maternity Strategy, to bring together different strategies from Swansea, NPT & SBUHB | Co-ordinated Strategic approach that supports outcomes from Early Years Integration Transformation (EYIT), PSB Wellbeing Objective, and recommendations from the Early Years Maturity Matrix, and other strategic plans. | Develop a set of high level strategic principles for regional integration, and an agreed early years pathway. | Mar-24 | All agencies – lead by the early Years Integrated Board | Improved strategic approach for regional integration. | It has been agreed not to progress with a single strategy, but to develop a set of high level strategic principles for regional integration. Work has already commenced in January to map the pathway from a multi-agency perspective. The strategic principles will reflect the pathfinder lessons learnt, recommendations from the Early Years Maturity Matrix, and other strategic plans. Final draft to be developed by the end of March. | Amber |
| Engage key stakeholders and public around the strategic principles, and better understand population needs | Strategic Principles for Integration taken to stakeholders. | Engagement with stakeholders in relation to strategic principles. | March 2023/ May 2024/ ongoing | All agencies – lead by the early Years Integrated Board | Strategic plans informed by strategy and needs of families and communities. | ongoing - sessions planned to engage with stakeholders. | Green |

Well-being Plan - Step 2 - To build on Swansea's 2022 declaration of being a Human Rights City .

Quarter: 2 2023/24

| Overall RAG status | | | |
|--------------------|----|----|----|
| Q1 | Q2 | Q3 | Q4 |

Strategic Lead: Ness Young
 Name: Ness Young
 Organisation: Swansea Council
 Email Address: ness.young@swansea.gov.uk

Operational Lead: Adele Dunstan
 Name: Adele Dunstan
 Organisation: Swansea Council
 Email Address: adele.dunstan@swansea.gov.uk

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG |
|--|--|--|--------------------|-----------------|--|---|-----|
| To work with stakeholders to develop and deliver an action plan that supports the declaration of Swansea being a Human Rights City. | Across Swansea there is evidence that the following Human Rights principles are being proactively applied: • Embedding Human Rights • Equality & non-discrimination • Empowering people • Participation • Accountability | Stakeholder Engagement Workshop | 16-Jun-23 | AD | Case study evidence at year end of a human rights approach in respect of: • Tackling poverty • Vulnerable children and families • Tackling discrimination • Domestic violence and abuse Evidence of an increase in Human Rights awareness across the city | A plan to put Human Rights at the centre of the Council's decisions is in final draft. The HRC Steering group members have been tasked with developing their own Human Rights approach plan and plans will be shared at the next steering group meeting (2nd Oct). A report has been written with the results from the Action plan engagement event. This report has been shared with the steering group and will be presented to them further on the 2nd of Oct. The Council's actions and key indicators under the HRC priorities are currently being developed using the information from the report and speaking to relevant officers | |
| | | 1st Draft of action plan | 30-Jun-23 | | | | |
| | | Final Draft | 31-Jul-23 | | | | |
| | | 1 st year action plan completion | 31-Mar-24 | | | | |
| 2023-24 Target: Develop a five year action plan and implement the first year resulting in evidence of an increase in awareness of human | | | | | | | |
| Creation of a Human Rights Stakeholder Panel | To act as a 'critical friend' to the Council and Swansea's Public Service Board partner organisations in their design and fulfilment of their Human Rights City action plans by contributing their expertise and experience from an independent perspective. | Mapping exercise of existing stakeholder panels and engagement networks | 16-Jun-23 | AD | Independent feedback is received from stakeholder group on action plan impact Panel is involved in review of year 1 action plan implementation and development of year 2 actions | Document has been created holding contact details of engagements groups and networks that have been shared with us post event. Exploring the creation of a stakeholder panel will be included in the action plan for the priorities. | |
| | | Advertisement of Stakeholder panel and Registering expression of interests | 30-Jun-23 | | | | |
| | | Panel formed and first meeting | 30-Sep-23 | | | | |
| | | Panel involved in review of year 1 action plan and development of year 2 actions | 31-Mar-24 | | | | |
| 2023-24 Target: Human Rights City Stakeholder Panel is established and makes a positive contribution to the delivery of Step 2 | | | | | | | |

Progress update Jan 2024

Swansea Council, SCVS and MWWFRS have completed and published their Human Rights City action plans. SBUHB are looking to integrate their Human Rights commitments within their new SEP. NRW, SW Police, Probation service are yet to complete their HRC action plans.

Swansea Council has also made the decision, as well having our published HRC commitments and work within our priorities, we are integrating our Human Rights commitments and our new strategic equality plan.

In Swansea Council's HRC action plan, there is an action to implement this. We also have to rearrange the deadlines for this. There is currently a form on our website for members of the public and/or representatives from Swansea based organisations to register their interest in joining a Stakeholder panel. We have had a lot of interest already and the form is live on the website until 29th February. The stakeholder panel members will receive a newsletter/progress report in June and we will meet online in December to receive a full year report and given the opportunity to ask us questions and identify gaps in our combined work.

Well-being Plan - Step 3 - Working towards Swansea's net zero target and nature recovery.

Quarter: 3 2023/24

| Overall RAG status | Q1 | Q2 | Q3 | Q4 |
|--------------------|----|----|----|----|
| | | | | |

Strategic Lead: Martyn Evans
 Name: Martyn Evans
 Organisation: Natural Resources Wales
 Email Address: martyn.p.evans@cyfoethnaturiolymru.gov.uk

Operational Lead:
 Name: Helen Grey and Jane Richmond
 Organisation: NRW / Swansea Council
 Email Address: helen.grey@cyfoethnaturiolymru.gov.uk
 jane.richmond@swansea.gov.uk

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG |
|--|--|--|--------------------|-----------------|--|---|-------|
| Map the arrangements in place in climate signatories' organisations to tackle climate change and nature recovery in the city and county of Swansea to build capacity and capability, through a) sharing of good practice and innovation b) identification of collaborative adaptation and mitigation actions | Improved understanding of who is doing what across the city and county of Swansea to ensure a more cohesive and coordinated approach to ensuring a just and equitable transition to net zero by 2050 by taking action to adapt to and mitigate the impacts of climate change and enable nature recovery, with resources understood and better utilised | Establish Climate Signatories Group as delivery group for PSB action under Step 3 | 31st May 2023 | Jane Richmond | Climate Signatories Group agree to be PSB Delivery Group and ToR reflect this | Agreed in meeting 19/06/2023 | Green |
| | | Define the exercise scope and gather relevant documents gathered | 30-Jun-23 | Helen Grey | Scope agreed by PSB | Scope and approach agreed by main C&N Signatories Group. Main survey questions agreed and sent for translation and creation of MS Forms survey. A second, lighter touch survey is also being developed, which will go to 'environment sector' organisations to understand wider landscape across C&C. | Green |
| | | Group present map and analyses to PSB, including examples of good practice and collaborative opportunities | 31-Dec-23 | Helen Grey | PSB approves the map and agrees key areas of future action on good practice sharing / innovation and collaboration | Initial findings including suggestions for collaborative opportunities presented to the CC&NR Delivery Group on 29/01/24 to seek feedback from partners before compiling a final report and proposed action plan. | Green |
| | | Produce an action plan to take forward in 2024-25 | 31-Mar-24 | Helen Grey | PSB agrees 2024-25 action plan | Project delivery running to agreed timescales | Green |
| Key Performance Indicator for Action 1: By the end of March 2024 there is an action plan for 2024-25 which sets out how the PSB will share good practice, identify, and share innovation and work collaboratively to add value to work of individual organisations | Swansea has a climate change and nature recovery adaptation and mitigation strategy which has been agreed by the Climate Signatories Group and the PSB which will inform the development, in 2024-25, of an action plan for 2024-25. | Undertake and report to PSB a desktop risk assessment of the key climate change (CCRA3) risks for Swansea to inform adaptation and mitigation plan | 31-Jul-23 | Jane Richmond | Report and recommendations adopted by PSB, with key risks / actions allocated a lead organisation to take forward | Initial high level assessment of CCRA3 risks that are seen to be less relevant to Swansea has been carried out as part of defining the scope for the consultancy work. NOTE: the scope of work, as now to be funded by SPF monies, is now wider than first anticipated and proposed new milestones and deadlines are set out below this table. | Green |
| | | Secure funding to commission independent consultant to develop an adaptation and mitigation strategy for Swansea | 31-Jul-23 | Jane Richmond | Funding secured to enable an independent strategy to be produced | Funding successfully secured, full amount awarded. | Green |
| | | Commission consultant | 31-Jan-24 | Jane Richmond | Consultant is commissioned in time to enable strategy to be produced by end Dec 2024 | Brief and approach to commissioning of consultant agreed by main C&N Signatories group. Interviews for consultancy work held on 25 & 26 January with consultant appointed by end Jan 2024. | Green |
| | | Inception meeting and start of consultancy work | Early Feb-24 | Jane Richmond | Sharing of key documents / resources including report from mapping exercise. | Due to the wider scope and breadth / phasing of work to be completed, as per funding bid and draft brief, the consultancy project will extend into year 24/25. Regular updates and engagement of CC&NR Delivery Group / Signatories Group throughout commission. A draft strategy may now be expected by end October 2024. | Green |
| | | Draft strategy delivered | 31-Oct-24 | Jane Richmond | Strategy is produced to time, and quality required | Project delivery running to agreed timescales | Green |
| | | Draft strategy shared and PSB consulted | 30-Nov-24 | Jane Richmond | Appropriate communications and engagement are in place to take the draft strategy forward in 2025 | Project delivery running to agreed timescales | Green |
| Key Performance Indicator for Action 2: The PSB has produced a final independent adaptation and mitigation strategy for the city and county of Swansea, by end of 2024. | | | | | | | Green |

Revised timescales for adaptation and mitigation strategy as approved by PSB.

| Activity | Date |
|--|--|
| Tender pre-evaluation consultation | Mid-October |
| Tender released / closed | 20 th Nov - 11 th Dec 2023 |
| Interviews | 5 th January 2024 |
| Contract award | 17 th January 2024 |
| Inception meeting (contract commences) | February 2024 |
| Strategy delivered | October 2024 |

Well-being Plan - Step 4 - Making Swansea safer, more cohesive, and prosperous.

Quarter: 2 2023/24

| Overall RAG status | Q2 | Q3 | Q4 |
|--------------------|----|----|----|
| Q1 | | | |

Strategic Lead: Mid and West Wales Fire and Rescue Service
 Name: Chief Fire Officer, Roger Thomas
 Organisation: Mid and West Wales Fire and Rescue Service
 Email Address: r.thomas@mawwfire.gov.uk

Operational Lead: Mid and West Wales Fire and Rescue Service / Swansea Council for Voluntary Services.
 Name: Richard Felton / Amanda Carr
 Organisation: Mid and West Wales Fire and Rescue Service / SCVS
 Email Address: r.felton@mawwfire.gov.uk / amanda_carr@scvsv.gov.uk

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG |
|---|--|---|--------------------------|-----------------|--|---|-------|
| To create a pop up community village during the Welsh Firefighters Fitness Challenge event taking place in Castle Gardens, Swansea on the 3 June 2023. | To build a pop up community village during the Welsh Firefighters Fitness Challenge event taking place in Castle Gardens, Swansea on the 3 June. | Define the event scope and identify key stakeholders. | 28-Apr-23 | Roger Thomas | High levels of engagement with members of the public. | The community safety village event was held as part of the Welsh Firefighters Challenge on Saturday, 03 June in Oxford Street, Swansea. The event offered the opportunity to engage with members of the public on a variety of subject matters, and was well attended by members of the public. | Green |
| | | Partner organisations invited to express an interest in having a stand in the "community village" | 28-Apr-23 | Roger Thomas | Demonstration of the added value for the communities of Swansea by partner agencies working together. | An invitation was circulated to several partner organisations, and was attended by the following agencies: Mid and West Wales Fire and Rescue Service, RNLI, Guide Dogs for the Blind Association, Firefighters Charity, South Wales Police & Go Safe, Life Long Learning Service, Swansea Neighbourhood Watch Association, SCVS, Welsh Ambulance, Swansea Council Community Cohesion Team, Ageing Well, Partnership and Involvement Team, Wales Safer Communities Network, Local Area Coordination, Swansea Council and Swansea CMET Team - Evolve. | |
| | | Communications strategy to be developed to ensure a consistent message is shared from each partner organisation. | 31-May-23 | Roger Thomas | Delivering of key messages and information sharing. | Information about the event was circulated to all partner organisations, PSB partners, together with Fire Authority and Swansea Councillors to promote the event and encourage attendance. | |
| | | PSB questionnaire to be developed to assist engagement and data collation with members of the public. | 31-May-23 | Roger Thomas | Promotion of the work and raising awareness of the Public Services Board. Case study / good news stories. | The event resulted in the referral of approximately, 55 Home Fire Safety visit requests. Approximately, 130 engagements with families because of the Lego free draw and both questions on the form – which number to call in a real emergency / How often to test a smoke alarm. These questions led to good engagement with parents and valuable lessons for children. | |
| | | Evaluation post event to identify lessons learnt to help with the future shaping of all PSB related events. | 29-Nov-23 | Roger Thomas | Stakeholder engagement and feedback. Completed surveys. Number of referrals. Feedback from partner agencies. Social media engagement. Number of leaflets, freebies and information packs distributed. Collection of qualitative and quantitative data. | Evaluation post event - A feedback form has been circulated to all partner organisations who attended, a number of which are on annual leave, so not all feedback has been received. An internal debrief meeting also place on Thursday, 29 June to establish what went well, what didn't go well and discuss what could be improved for next year. It was highlighted that overall the event was extremely successful, with very positive feedback received from partner organisations and members of the public. The need to provide advance notice of next year's event was highlighted as an area of improvement, together with the promotion of the event to target the hard to reach communities. Alternative ways to potentially promote the event was discussed and agreed. Engagement from some partner agencies was highlighted as an area of concern too, with limited to no engagement from some organisations and agencies. Some organisations said no straight away, sighting staffing issues as the main reason for being unable to attend, due to most staff working Monday - Friday 0900am-1700pm with no provision to pay overtime, and some organisations failed to respond to the invitation confirming yes or no. All of the information listed below, will be confirmed during the next PSB update. Feedback from partner agencies. Social media engagement. Number of leaflets, freebies and information packs distributed. Collection of qualitative and quantitative data. Case study / good news stories. Stakeholder engagement and feedback. Completed surveys. | |
| Key Performance Indicator for Action 1: Create a multi-agency PSB event. | | | | | | | |
| To host a safeguarding event during safeguarding week in November, to share key messages and learning opportunities between partner agencies, with a particular focus on practitioners from individual organisations. | To promote and share information, ways of working and lessons learnt around the subject of safeguarding, to help make the communities of Swansea safer, more cohesive, and prosperous. | Define the event scope and identify key stakeholders | 31-May-23 | Amanda Carr | Good attendance by a wide range of partner organisations identifying the key needs of the communities of Swansea. | Meetings were held with SCVS and MAWWFRS to scope out the event. | Green |
| | | Event theme, venue, date of event to be agreed. | 31-May-23 | Amanda Carr | | Following consideration of identified themes, it was agreed to focus the event on the theme of safeguarding. The event titled 'Safeguarding Swansea - Building Safer and Stronger Communities Together' will be held in the Swansea.com Stadium on Friday, 17 November between 10:00am -15:00pm. The event details are as follows: Safeguarding Swansea - Building safer and stronger communities, together This Safeguarding event is hosted by the 'Stronger Communities' workstream of Swansea PSB (Public Services Board). We are bringing together a diverse range of organisations to discuss ways to improve safeguarding across Swansea. Join us to share ideas, promote best practice and identify new ways of working together to make the communities we serve safer. Let's find ways to work collaboratively to build safety and resilience within our communities and to ensure that the needs of vulnerable people are collectively met. Speakers We'll hear from representatives from different organisations and Swansea PSB partners, including: Dave Howes, Director of Social Services Chief Fire Officer Roger Thomas (Mid & West Wales Fire & Rescue Service) Chief Superintendent Simon Belcher (South Wales Police) Mark Brace, Wales Safer Communities Network Workshops You'll have the chance to choose from a variety of workshops looking at topics of mutual interest, such as Contextual Safeguarding and Hoarding. Networking space There will be a marketplace space, with representation from a range of partners, providing opportunities to network and share information. | Green |
| | | Target audience to be established and appropriate representatives / organisations and practitioners identified and invited. | 31-May-23 | Amanda Carr | | The event targeted safeguarding practitioners from numerous partner organisations, which helped with the sharing of wider learning and best practice. The Eventbrite invite was circulated to practitioners across Swansea using partner organisations distribution lists to encourage attendance. Comms Officers from MAWWFRS were also in attendance on the day taking photos, which were promoted on social media channels. | |
| | | Promotion of event and communications strategy agreed. | 30-Jun-24 | Amanda Carr | | The event was promoted to PSB partners and also through their social media channels. | |
| | | Referrals made between partner organisations. | Dependent on event date. | Amanda Carr | | There were 11 post event survey responses received of which 73% rated the event as excellent, 18% rated the event as good and 9% rated the event as average. The feedback received was extremely helpful and will shape any future events of this type the group look to organise, such as including more workshops, having less presentations, including a broader range of agencies and inviting more mid level and ground level staff to help them make the connection with the PSB and finally to not host the event on a Friday, as some people left after lunch. | Green |
| Key Performance Indicator for Action 2: Increase awareness and information sharing between partner organisations to help support the communities of Swansea. | | | | | | | |
| 2023-24 Action | Desired outcome | Milestone | Deadline | | | | |
| Key Performance Indicator for Action 3: Host a 'walking in our shoes event' | The aim of these events is to broaden the awareness of partners' work and improve networks, particularly amongst those who engage directly with our communities. | Define the event scope and identify key stakeholders and attendees. | 30-Sep-23 | Roger Thomas | | The event took place on Tuesday, 17 October at Mid and West Wales Fire and Rescue Service's Training Facility in Earlswood, Jersey Marine. The event focussed on 3 principal areas, Operational Response, Prevention (Community Safety) and Protection (Built Environment). As the event was of particular interest to practitioners within the Community Safety world (e.g. road safety, safeguarding etc) and also planning and building control, the invite was circulated to practitioners within these fields by PSB partners. The event included presentations from MAWWFRS's Community Safety and Business Fire Safety teams, together with an overview of our Medical Response provision, organisational structure and a variety of demonstrations. | Green |
| Key Performance Indicator for Action 3: Host a 'walking in our shoes event' | The aim of these events is to broaden the awareness of partners' work and improve networks, particularly amongst those who engage directly with our communities. | Opportunities to network, build relationships and share learning. | 30-Oct-23 | Roger Thomas | Post event feedback. | The event was well attended by partner organisations and included representation from a good cross section of roles, including, Ecologists, Conservation Officers, Public Health Practitioners, Building Control Team lead, and Risk Management Surveyors and Community Safety co-ordinators. The event included a range of presentations and live demonstrations, offering attendees the opportunity to wear firefighting protective equipment partake in a flashover exercise. The feedback post event received 9 responses via the online survey and email, of which 89% stated that they were extremely satisfied with the event and 87% said that the event exceeded their expectations. Some of the feedback about how the event could be improved included, having dedicated time slots during the presentations for more focussed discussions, for example, wildfire and flooding, more allocated for discussions, having a wider audience attend and doing some collaborative partnership scenarios to tease out how collaborative working could be enhanced. The feedback received from the event has been noted and will be considered when organising future events. | Green |

| | | | |
|--------------------|----|----|----|
| Overall RAG status | | | |
| Q1 | Q2 | Q3 | Q4 |

Strategic Lead: Swansea Council
 Name: Mark Wade.
 Organisation: Swansea Council.
 Email Address: mark.wade@swansea.gov.uk

Operational Lead: Swansea Council
 Name: Tracey McNulty
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Overarching aim is to co-create a Cultural Strategy for Swansea, with cross sector partners and community leaders that sets a strategic framework for an integrated offer longer term. A brief is currently being written to secure external support for this, as part of the Shared Prosperity Fund programme.

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG | |
|---|---|---|--------------------|-----------------|---|--|--|-------|
| Establishment of a Swansea Creative Network to support and help sustain the cultural and creative ecology and economy, thereby enabling cultural and creative practitioners to respond effectively to initiatives that promote health, community cohesion, civic pride and economic prosperity. | Network established. | Secure funding via Creative Wales, SPF and UWTSU. | 30-Jun-23 | Tracey McNulty | Funding secured. | New community space in the city centre Hub secured as a 'creative hub', with equipment from Creative Wales grant; Shared Prosperity Fund secured. Meetings with stakeholders taking place 22 September 2023. | Green | |
| | | Appointment of Strategic Lead for a new Creative Swansea Network | 10-Oct-23 | Tracey McNulty | Strategic Lead appointed. | Job description completed and with HR for recruitment. | | |
| | | Agreement Between Strategic Partners for Network | 01.03.24 | Nerys Evans | Signed MOU | | | |
| | | Commission Baseline and Mapping Report on Creative and Cultural Sector of Swansea Council and County | 01.03.24 | Nerys Evans | Baseline Report Delivered | | | |
| | | Commission Organisation to Deliver Marketing and Events | 01.03.24 | Nerys Evans | | | | |
| | | Recruit Advisory Panel for Creative Swansea | 01.04.2024 | Nerys Evans | Advisory Panel Established | | | |
| | | Launch Creative Swansea | 01.05.24 | Nerys Evans | Soft Launch Event | | | |
| | | Deliver Programme Events to Attract and Recruit Interest in Network | 01.06.24 | Nerys Evans | Series of events / workshops steered by Advisory Group | | | |
| Key Performance Indicator for Action 1: Swansea Creative Network established. | | | | | | | Amber | |
| Delivery of the partnership agreement with Sport Wales to ensure compliance with nationally recognised levels of physical activity required to be beneficial to health. | Through recognised national surveys key participation rates in sport and physical activity within Swansea will reach or exceed existing levels and national averages. | Complete detailed quarterly insight and learning performance log to Sport Wales as per partnership agreement covering activities and action linked to one of the following nationally agreed areas of work :- <ul style="list-style-type: none"> Active Nation Enjoyment Lifelong Access/Everyone Active Older Adults Free Swimming | 4 per year | David Jones | Compliance with Sport Wales accountability expectations and continuation of annual funding. | Since the last PSB report our 3rd and 4th bi monthly accountability reports, prepared in regard to our partnership agreement have been completed and accepted by Sport Wales in all areas. The key areas of work as part of the agreement to date are as follows:- Targeted Delivery- Agreed areas of work completed or underway include:- Us Girls and StreetGames The Us Girls and Street Games sessions continued following a very successful summer holiday programme into both October half term and to a lesser extent the Xmas holidays. Numbers were not as high as the summer activities but our figure of 250 individual users during these period was higher than the same time last year. Young Ambassadors The autumn period is key to the delivery of the Young Ambassadors leadership program with young people from every primary school in Swansea becoming trained as peer leaders within their schools and local communities. Almost 100 young people took part in training at the LC during autumn term with schools unable to attend these particular dates having 2mop up session" to ensure every primary is represented. Over the last week (15th-20th Jan) the new senior "Silver" ambassadors have been recruited and trained. Existing silver ambassadors have been receiving continuous development and mentoring from or community coaches with a view to them continuing into "Gold2 level which is post 16. BME Sport Swansea Project An early years Hub to engage and support parents with young children in the BAME community has started. This is a unique project within Wales has been set up in partnership with Freedom Leisure. The role of the Community Sport team is to support areas of physical literacy and parental engagement. The sessions have been well attended. Although in its infancy, attendance is good. 10 mums and their babies/toddlers came along to the first week. Our officer leading the Early Years priority provided a physical literacy session with the children whilst the group organiser spoke to the mums about other opportunities available to them. We will be expected to report back in detail to sport Wales on the learnings and insight gained from this project with a view to it being rolled out elsewhere in Wales. 60 plus Active older adults programme In Swansea, the 60+ Active Leisure Scheme (ALS) funding is co-ordinated by Swansea Council's Sport and Health team and is delivered in Partnership with Freedom Leisure. It is delivered across all 5 Freedom Leisure sites in Swansea: • Bishopston LC • The LC, Swansea • Morriston LC • Penrynhead LC • Penlan LC. In addition, a programme of activity is delivered in the local community through Swansea Council's Sport and Health team. In total there over 20 sessions delivered weekly across the authority. The programme has changed seasonally and has added a number of new activities such as the hugely popular pickleball tasters and additional "Walking Sports". Links were made with other programmes managed by the team which are slightly more weather dependant to provide options for those participants. Also a number of clubs and new associations connected to the 60 plus programme were successful in gaining "COAST" and community engagement funding from Swansea Council During this period Community Sport Funding (Be Active Wales) A further 12 successful projects have been approved by sport Wales for clubs in Swansea with a further 8 that we are currently aeaete of waiting a decision. This has resulted in a further £58, 000 of funding into Swansea clubs totalling £214,00 so far this year though 30 successful applications. Significantly, this total is higher than any previously years "community Chest" Grant which was the predecessor to Be Active Wales Physical Literacy Our Physical literacy training and delivery has now become a core feature of the teams workplans. We have expanded our project in partnership with Swansea University to include a referral process where schools identify individual young people who have not developed core physical abilities which is hampering their leaning and enjoyment of school in general. This is another project Sport Wales wish to gain additional insight on for potential roll out elsewhere. | Promotion of activities to increase participation. | Green |
| Deliver outcomes of priority groups defined by existing and consistent low participation rates. | Decreasing participation gaps between local averages and targeted priority groups. | | | | | | Green | |
| Key Performance Indicator for Action 2: Adult weekly participation of 150 minutes per week or more in sport and physical activity. Young people participate for 5 hours or more per week in sport and physical activity. | | | | | | | Amber | |
| 2023-24 Target: To achieve all agreed outcomes and "accountability expectations" set in partnership with Sport Wales and measured by the School Sport Survey and National Adults Physical Activity Survey. | | | | | | Outcome 1 to be determined after young people and adult national surveys. The adult survey has been completed and we are waiting detail, however the Young Persons survey as advised by the sport and health service to PSB previously, will not be available this financial year. Outcome 2 On track following Q1 | Amber | |

Well-being Plan - Step 6 - To Influence and connect with other governance arrangements across the Swansea Bay region.

Quarter: 2 2023/24

| | | | |
|--------------------|----|----|----|
| Overall RAG status | | | |
| Q1 | Q2 | Q3 | Q4 |

Strategic Lead: Swansea Council
 Name: Ness Young
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Operational Lead: Swansea Council
 Name: Richard Rowlands
 Organisation: Swansea Council
 Email Address: richard.rowlands@swansea.gov.uk

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG | |
|--|---|---|--------------------|---|---|--|-------|--|
| Map the Swansea Bay region partnership landscape (including member organisations) to: a) clarify governance, roles and responsibilities and interfaces. b) identify opportunities for collaboration on plan content. c) identify gaps / overlaps in activities. | Organisations in the Swansea region and locality have a shared understanding of the partnership landscape and understand the opportunities to improve their synergy in progressing the seven wellbeing goals. | Define the exercise scope and relevant documents gathered. | 30-Jun-23 | Leanne Aherne (LA), Kelly Gillings (KG), Michelle Davies (MD), Amy Richmond-Jones (ARJ) | Scope agreed by PSB. | Initial information has been gathered on partnerships - setting out ToR, meeting frequency, outputs, membership. A table has been populated with this information. It is anticipated that this collection of information will be used to pull together a partnership map by September with the gaps and opportunities set out by December. | Green | |
| | | Partnership map produced. | 29-Sep-23 | | PSB approves the map. | | | |
| | | Gap and opportunity analyses undertaken . | 29-Dec-23 | | Analyses undertaken and consultation on findings started with lead officers in SB partnerships. | | | Discussions took place before Christmas and a face to face meeting has been arranged on 31st January with NPT and Health Board Colleagues to exchange information and illustrate in most coherent way by means of a map, which will be followed up with similar meetings with other partners. This will then enable analysis of the information to ensure correct representation and avoid duplication and have clear purpose. |
| | | Produce final report for PSB consideration. | 31-Mar-24 | | Report approved by the PSB. | | | |
| | | Share the map and report shared with other Swansea Bay partnerships. | 31-Mar-24 | | Map and report are circulated by the deadline. | | | |
| Key Performance Indicator for Action 1: Map and report shared with all partnerships in Swansea Bay. | | | | | | | | |
| Promote the PSB Wellbeing Plan and Wellbeing Assessment to all PSB partner organisations and key partnerships within the region. | PSB plan is understood and considered by partner organisations and partnerships. Wellbeing Assessment is used by partner organisations and partnerships to inform decision making. | Statutory PSB partner organisations approve the PSB Wellbeing Plan. | 30-Jun-23 | Statutory partners | PSB Wellbeing Plan has been formally approved by all statutory partners. | Complete | Green | |
| | | Statutory PSB Partner organisation confirm their plans take account of the Wellbeing Assessment and PSB Wellbeing Plan. | 30-Jun-23 | Statutory partners | Statutory partners provide confirmation. | Complete | | |
| | | PSB Chair writes to partnerships within the Swansea Bay region promoting the Wellbeing Plan and Assessment. | 28-Apr-23 | PSB Chair | Letter, plan and assessment is issued. | Complete. | | |
| | | PSB Chair to seek meetings with other partnership chairs to discuss PSB plan and assessment and opportunities for collaboration | 29-Dec-23 | PSB Chair | PSB Chair has met Chairs of the key Swansea Bay partnerships and at least one collaborative action has been agreed. | It is suggested that this milestone takes place after April 2023 once the partnership map has been produced and shared with Swansea Bay Partnerships. | | |
| Key Performance Indicator for Action 2: PSB Wellbeing Plan and Assessment has been shared with all key partnerships in Swansea Bay and at least one collaborative action has been agreed as | | | | | | | | |

Well-being Plan - Step 7 - To improve data quality and accessibility across the Swansea Bay region.

Quarter: 2 2023/24

| Overall RAG status | Q1 | Q2 | Q3 | Q4 |
|--------------------|----|----|----|----|
| | | | | |

Strategic Lead: Swansea Council
 Name: Ness Young.
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 Email Address: ness.young@swansea.gov.uk

Operational Lead: Swansea Council
 Name: Richard Rowlands
 Organisation: Swansea Council
 Email Address: richard.rowlands@swansea.gov.uk

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG |
|---|--|---|--------------------|---|-----------------|--|-------|
| To work with Regional Partnership Board officers to identify the key data sets required to support delivery of PSB Wellbeing Plan and the West Glamorgan Area Plan, to: a) identify data gaps. b) identify opportunities for data sharing. c) improve alignment between Population Area Assessment and Wellbeing Assessment. | Improved data availability and quality across the Swansea Bay region. | Map RPB and PSB key data set requirements. | 30-Jun-23 | Kelly Gillings (KG), Leanne Aherne (LA) Steve King (SK) Michelle Davies (MD) Amy Richmond-Jones (ARJ) | See milestones | Initial meeting held in June 2023 between Swansea Council and RPB, to review any gaps and opportunities following the production of the well-being and population needs assessments. | Amber |
| | | Identify data gaps. | 29-Sep-23 | | See milestones | Further regional meeting held on 19 July involving colleagues from Swansea and NPT PSBs, individual partners and the RPB, with follow up on 27 September. The focus has been on recent and future assessment requirements and to develop the identification of data commonalities and gaps. Agreed that NPT and the RPB review data gaps building on the work Swansea has started with an emphasis on identifying localised data. Progress has slowed due to resources and delays in the required input from partners. However, work remains in hand with recent meetings held between partners (both PSBs / RPB) and another planned in February. | |
| | | Identify opportunities for data sharing between the RPB and PSB. | 29-Dec-23 | | See milestones | It was previously agreed that NPT and RPB review well-being data sources and gaps, building on the work Swansea PSB has started. Progress has slowed due to resources and delays in the required input from partners. However, work remains in hand with recent meetings held between partners (both PSBs / RPB) and another planned in February. | |
| | | Develop new datasets to meet PSB requirements . | 31-Mar-24 | | See milestones | | |
| Key Performance Indicator for Action 1: Data requirements to support PSB Wellbeing Plan are well understood and opportunities for sharing data with the RPB are being pursued. | | | | | | | |
| Work with Regional Partnership Board (RPB) to develop digital data portal for partnerships (and their members) across the Swansea Bay region. | Partners across the Swansea Bay region can access up to date data to inform and improve decision making. | Explore feasibility of the PSB to piggy back on work in progress by the RPB to develop a digital data portal. | 30-Jun-23 | Kelly Gillings (KG), Leanne Aherne (LA) Steve King (SK) Michelle Davies (MD) Amy Richmond-Jones (ARJ) | See milestones | No detailed proposal has been developed to date. Further discussions to take place on possible options. | Red |
| | | Develop a proposal for a joint PSB/RPB digital data portal. | 29-Sep-23 | | See milestones | No detailed proposal has been developed. However, regional partners are exploring possible options, including Data Cymru's proposals (autumn 2023) for a PSB Data Portal, and how it might be localised. Data Cymru have been invited to discuss further at the next partner group meeting on 29 February. | |
| | | Seek approval of proposal and any associate funding requirement from all participating partners to progress in 2024-25. | 31-Mar-24 | | See milestones | | |
| Key Performance Indicator for Action 2: Development and roll out a regional digital data portal approved by partners for implementation in 2024-25 | | | | | | | |

08/12

Well-being Plan - Step 8 - To Develop Swansea PSB performance management arrangements which measure and monitor the PSB's progress.

Quarter: 2 2023/24

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|--------------------|----|----|----|
| Overall RAG status | | | |
| Q1 | Q2 | Q3 | Q4 |

Strategic Lead: Swansea Council
Name: Ness Young
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Email Address: ness.young@swansea.gov.uk

Operational Lead: Swansea Council
Name: Richard Rowlands
Organisation: Swansea Council
Email Address: richard.rowlands@swansea.gov.uk

| 2023-24 Action | Desired outcome | Milestone | Milestone Deadline | Milestone Owner | Success Measure | Progress Update | RAG |
|---|--|---|--------------------|---------------------------|---|--|-------|
| To develop a Performance Management Framework for the PSB, including a 2023-24 Action Plan, milestones, 2023-28 population level outcome measures, and monitoring arrangements. | The PSB has effective performance management arrangements in place. | 2023-24 action plan, including milestones produced. | 28-Apr-23 | Strategic leads | PSB has a 2023-24 action plan in place within the first quarter of the year. | Complete | Green |
| | | Performance management framework for the PSB is in place. | 30-Jun-23 | Richard Rowlands | PSB performance arrangements are formalised and in line with good governance principles. | Complete - action plan with outcomes, success measures and milestones produced and agreed with strategic leads and used from Q1 for reporting to the PSB Committee. | |
| | | Map Population Level Outcome Measures for RPB PSB and member organisations. | 29-Sep-23 | Leanne Ahern / Steve King | Population Level Outcome measures across region are understood. | Population measures have been researched and mapped against well-being objectives and drivers. Initial draft work has been discussed with the PSB Delivery Group (operational leads). Further refinement of driver-indicator links has since taken place. Draft criteria for selection of indicators will be set out for consultation shortly. | |
| | | PSB Population Level Outcome Measures agreed. | 31-Mar-24 | Richard Rowlands | PSB has defined population outcome measures (aligned to member organisations and RPB) to monitor impact of the plan over the long term. | | |
| | | PSB receives quarterly performance reports. | 31-Jul-23 | Richard Rowlands | PSB formally considers its performance at least quarterly. | Complete - action plan with outcomes, success measures and milestones produced and agreed with strategic leads and used from Q1 for reporting to the Joint Committee. | |
| Key Performance Indicator for Action 1: PSB has an effective performance management framework in place. | | | | | | | Green |
| To undertake review of annual performance to inform the 2024-25 action plan. | Stakeholders can see the performance and impact the PSB has had in 2023-24 and 2024-25 action plans are informed by the progress the PSB has made. | Draft annual review of performance is produced ready for publication in first quarter of 2024-25. | 31-Mar-24 | Richard Rowlands | Review provides an objective assessment of PSB performance and impact. | Preparation over the coming weeks in relation to the PSB Annual report which will need to be completed/ published by July 2024. This will involve setting out the requirements needed for the Annual Report and scoping an outline on how we are going to present such information i.e. video. This will then be shared with partners setting out the expectation of what will be required of them over the coming months. | Green |
| | | 2024-25 action plan is produced. | 31-Mar-24 | Richard Rowlands | PSB has a robust action plan for 2024-25 ready for the start of the new financial year. | | |
| Key Performance Indicator for Action 2: 2023-24 Annual Review is produced and is reflected in the 2024-25 action plan | | | | | | | |

Agenda Item 7



**To/
Councillor Andrea Lewis,
Chair of Swansea Public Services
Board**

BY EMAIL

cc: Vice-Chair of Swansea PSB

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Gofynnwch am:*

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Scrutiny

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SPC/2023-24/4

09 November 2023

Summary: This is a letter from the Scrutiny Programme Committee to the Chair of Swansea Public Services Board following the meeting of the Scrutiny Committee on 17 October 2023. It contains feedback on the performance of the Public Services Board. A formal written response is not required.

Dear Councillor Lewis,

Scrutiny Programme Committee – 17 October Scrutiny of Swansea Public Services Board

We are writing to you following our Scrutiny session with our views, reflecting on information presented, questions and discussion, on the performance of Swansea Public Services Board (PSB), and difference that it is making. This follows on from the previous Scrutiny session held in February, as part of ongoing Scrutiny of Swansea PSB, when we commented on the PSB's Draft Local Well-being Plan, which was subsequently published by the PSB in May.

At the end of that meeting in February, the Committee looked forward to seeing detail on the performance framework and measurable outcomes, i.e., action plans for each Well-being Objective alongside the identification of responsibilities, outputs, and performance arrangements, with clarity about leads and actions for individual partners, etc. The Committee appreciates the written information that was provided on this, at the meeting in October.

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU
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I dderbyn yr wybodaeth hon mewn fformat arall neu yn Gymraeg, cysylltwch â'r person uchod
To receive this information in alternative format, or in Welsh please contact the above

We thank you and the Vice-Chair for attending the meeting, and appreciated the input provided by Richard Rowlands, Strategic Delivery & Performance Manager, Swansea Council, along with other participants, to help the Committee understand progress and developments on the PSB's performance framework and action plan to deliver Local Well-being Plan Objectives / Steps. There was quite a lot of material to digest which you explained, and helpfully clarified the purpose of the draft population measures that were shown.

You told us that the Action Plan is being reviewed and monitored for progress at the Swansea PSB Committee, which meets quarterly. We note your encouragement to Committee members to observe these discussions. We'll make sure the recordings of future PSB meeting are circulated.

Scrutiny Views

From our discussion, the Committee would highlight the following:

1) New Performance Framework

The Committee was pleased to see the progress that has been made by the PSB in developing a framework, taking on board our views from previous sessions, which will improve our ability to measure and monitor performance, and evidencing the tangible difference the PSB is making and added value. We thanked all concerned for this work.

We welcomed sight of the Action Plan for 2023/24 following agreement earlier this year of a new PSB Well-being Plan. This is important in countering anyone who thinks the PSB is just being a 'talking shop'. That said, we acknowledged the challenges you face with this work, where outcomes are delivered collectively by partnerships to whole populations over a longer period, as well as resource demands associated with the development, collection, processing and reporting of data that must come from the public bodies that make up the PSB.

We noted that whilst the Well-being Plan is a plan for 2023-28, with objectives taking us up to 2040, the Action Plan is for 2023/24 and contains actions for each of the 8 Well-being Steps, intended outcomes, milestones, and success measures, with named strategic and operational leads from across the partnership, not just the Council. In addition, the framework will consist of population level outcome measures, and work to research and map potential population measures against well-being objectives and drivers has commenced, with a view to being in place ready for 2024/25.

The Action Plan provided showed progress / status at Quarter 2 of this year. We noted that most of the actions for 2023/24 are mostly 'Green' for each of the 8 Well-being Plan Steps, in terms of progress / performance – mindful that 'Green' does not necessarily mean 'complete' but shows progress as 'on track'. We sought assurance that actions are sufficiently challenging, inviting your comments on areas which present the most challenge, which we noted as actions around Early Years and Climate Change Strategy activities, which had far-reaching implications around culture and practice, and required significant long-term commitment from partners, working within existing resources. You told us that the Action Plan featured a mix of actions, some focussed on things that could make an immediate impact, some about starting bigger pieces of work that will go beyond this year, with all contributing to the PSBs long term objectives.

2) Developments In Partnership / Collaborative Working

The Scrutiny Committee has previously urged the PSB to reflect on its visibility and increase efforts on public / community engagement, and we were pleased to hear about initiatives that have been taken, for example work under Well-being Step 4 – Making Swansea Safer, More Cohesive, and Prosperous, which is led by the Mid & West Wales Fire & Rescue Service. These included events arranged to broaden the awareness of partners' work and improve networks, particularly amongst those who engage directly with our communities, providing opportunities for collaborative working. One of these, a 'Walking in Our Shoes' Event, arranged by the Fire & Rescue Service, was held on 17 October. We noted a further event on 17 November will focus on 'Safeguarding Swansea - Building safer and stronger communities, together', to bring together a diverse range of organisations to discuss ways to improve safeguarding across Swansea. Thank you for including Scrutiny Committee Members in invitations.

We asked about the success of the pop-up Community Village held in June in Castle Square, which you reported was very well attended by members of the public, and the future development of this type of initiative across Swansea, including the potential for utilisation of community buildings. We noted that this community safety village event was 'piggy-backed' on the Welsh Firefighters Fitness Challenge, which helped to attract footfall. It was good to hear that many partner organisations were represented at the event, and that it resulted in the referral of around 55 Home Fire Safety visit requests, and around 130 engagements with families on the day, with positive feedback received from both partners and the public. We welcome efforts being made to find ways to promote this and other future events. We acknowledged that increasing public engagement is challenging. You felt the City Centre was suited for this event, but the model could be replicated elsewhere to support community engagement across other parts of Swansea.

Your Response

We hope that you find the contents of this letter helpful and would welcome any comments, however we do not expect you to provide a formal response. However, we do expect the PSB to be aware of and consider our views. Please report our letter to the next available PSB meeting. The Committee will follow up on progress / developments in six months. We have currently scheduled this for Committee meeting on 19 March 2024.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Peter Black', written in a cursive style.

COUNCILLOR PETER BLACK

Chair, Scrutiny Programme Committee

✉ cllr.peter.black@swansea.gov.uk